

**UNITED STATES MARINE CORPS**  
DIVISION SCHOOLS  
1ST MARINE DIVISION  
BOX 555381  
CAMP PENDLETON, CALIFORNIA 92055

**CORPORALS COURSE COMMAND SCREENING CHECKLIST**

1. Purpose. To assist parent commands with the selection and screening process for Marines attending the Division Schools Corporals Course. This document is required for all Marines attending the course. Failure to complete this form will result in the Marine being turned away.

2. Information. Professional Military Education Schools are not screening institutions. In order to prevent Marines from being turned away upon arrival, it is necessary that parent commands ensure their Marines meet enrollment prerequisites set forth in MCO P1553.4 and this checklist.

Battalion: \_\_\_\_\_ Company/Battery/Section: \_\_\_\_\_

Name: \_\_\_\_\_ Rank: \_\_\_\_\_ EDIPI: \_\_\_\_\_

Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

1. Appropriate Grade(E-4), Date of Rank: \_\_\_\_\_ 1stSgt Int. \_\_\_\_\_

2. Completed Non-Resident Corporals Course Online  
-Certificate is printed and attached 1stSgt Int. \_\_\_\_\_

3. 6 months obligated time on contract upon completion of course  
-End of Active Service Date: \_\_\_\_\_ 1stSgt Int. \_\_\_\_\_

4. Meets fitness standards (MCO 6100.13A w/CH 4)  
-PFT Score and Class \_\_\_\_\_ PFT Date \_\_\_\_\_  
-CFT Score and Class \_\_\_\_\_ CFT Date \_\_\_\_\_  
S3 Int. \_\_\_\_\_

5. Meets Height and Weight Standards (MCO 6110.3A w/CH 3)  
-Height: \_\_\_\_\_ Weight: \_\_\_\_\_ BF%: \_\_\_\_\_ Date: \_\_\_\_\_  
-Worksheet is printed and attached  
S3 Int. \_\_\_\_\_

6. Current Medical Status: Full Duty/Light Duty/Limited Duty  
-PHA Date: \_\_\_\_\_  
-Attach any Light or Limited Duty documentation  
-Primary Healthcare Provider Signature: \_\_\_\_\_

7. Dental Readiness Class: \_\_\_\_\_  
-Dental Officer Signature: \_\_\_\_\_

8. Does the Marine possess the appropriate uniforms for the course in accordance with MCO 1020.34H?  
-Attach uniform inspection checklists to package  
-Service "A" 1stSgt Int. \_\_\_\_\_  
-Seasonal Dress Uniform 1stSgt Int. \_\_\_\_\_  
-Seasonal Service Uniform 1stSgt Int. \_\_\_\_\_  
-MARPAT Woodland Uniform 1stSgt Int. \_\_\_\_\_

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9. Does the Marine have the gear outline on the gear list?  
-Completed Gear Inspection Checklist is attached  
-Attach a statement of non-issue if the Marine's duty station does not require IIF issue.

1stSgt Int. \_\_\_\_\_

10. Corporals Course is a time intensive course that will afford little room for Marines to miss instruction. Commands are responsible for screening their Marines for life factors that could interrupt their focus while enrolled at Division Schools.

-No financial hardship	1stSgt Int. _____
-No family hardship	1stSgt Int. _____
-No pending legal matters	1stSgt Int. _____
-No extensive appointments	1stSgt Int. _____
-Reduced or no off-duty education	1stSgt Int. _____

11. The Marine is free from obligations with their Parent Command that could detract from their ability to perform while at Corporals Course.

1stSgt Int. \_\_\_\_\_

12. Has the Marine reviewed and understood the Reporting Instructions listed on the Division Schools webpage?

Marine Int. \_\_\_\_\_  
1stSgt Int. \_\_\_\_\_

S3 Training Representative: \_\_\_\_\_ Rank: \_\_\_\_\_

S3 Training Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Company First Sergeant Print: \_\_\_\_\_

Company First Sergeant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Company 1stSgt Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Company Commander Print: \_\_\_\_\_

Company Commander Signature \_\_\_\_\_ Date \_\_\_\_\_